

Custodial, Labor and Trades Branch  
Unskilled and Semi-Skilled Labor Group  
Water Series

**E.P.W.U. LABOR LEAD WORKER I - WATER**

03/95

*Summary*

Under general supervision, supervises and works with a small crew of semi-skilled and/or unskilled workers engaged in light construction, maintenance and repair work assignments; performs related work as required.

*Typical Duties*

Supervises and works with a small crew in the installation, maintenance and repair of water mains and service lines; works in the installation of forms and the pouring and finishing of concrete; estimates equipment and materials requirements; consults with supervisor on work assignment problems or requests for additional support; works in the laying of pipes and connections to existing systems or repair, removal or replacement of damaged or obsolete lines; works in the tapping of mains for new service connections and plugging of lines; works in the repair of main leaks and breaks and the repair and replacement of valves; cuts and machines pipes; makes large taps under water pressure; installs and repairs fire hydrants.

Assigns, supervises and evaluates the work of assigned personnel; trains assigned personnel; checks completed work and notifies supervisor; coordinates the work of assigned personnel; coordinates work with other utility agencies; keeps records and prepares daily activity reports; enforces safe working practices and procedures.

*Minimum Qualifications*

Training and Experience: Completion of the tenth grade and two years of experience in water line construction, maintenance and repair work (performing duties at the level of pipelayer); or an equivalent combination of training and experience.

Knowledge, Abilities and Skills: Good knowledge of the materials and tools used in water line construction and repair; good knowledge of the methods, practices and procedures used in the laying of water pipes; some knowledge of the operating characteristics of equipment used in water line construction.

Ability to plan, assign, supervise, review and evaluate the work of assigned personnel; ability to train subordinate personnel; ability to follow oral and written instructions; ability to enforce safe working practices and procedures; ability to use good judgment; ability to establish and maintain effective working relationships with fellow employees and the public; ability to maintain simple records and prepare daily activity reports.

Skill in the use and care of a job related tools and equipment; skill in the operation of a motor vehicle.

Physical Requirements: Subject to call during off working hours; exposure to all kinds of weather; lift and carry heavy objects (50 to 100 pounds); operation of a motor vehicle throughout city traffic.

Licenses and Certificates: Valid U.S. Driver's License; Texas Class "D" Certificate of competency - water must be obtained within one year of appointment.

Special Requirement: Positions assigned duties which require a Commercial Driver's License (CDL) to

operate vehicles on public thoroughfares,[or positions of a safety sensitive nature within Mass Transit], are subject to federal drug and alcohol testing regulations, which include preemployment, post-accident, reasonable suspicion, random, return to duty and follow-up testing.

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Director of Personnel

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Department Head